

**RECORD OF PROCEEDINGS**  
**CAMBRIDGE CITY SCHOOL DISTRICT**  
**Board of Education**  
**Organizational / Regular Board Meeting**  
**Garfield Administrative Center — 5:00 P.M.**

**January 9, 2024**

The Cambridge City School Board of Education met for the Organizational Meeting and Regular Board Session at 5:00 p.m. at Garfield Administrative Center on Tuesday, January 9, 2024.

**A. PRESIDENT'S PROCEDURES**

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho  
Mr. Dave Gray  
Mr. Ron Miller  
Mr. Dave Peoples  
Mr. Steve Taylor

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Director of Business Operations

## **B. ELECTION OF OFFICERS**

President

Motion to open the floor for nominations for President – Dave Peoples

Nominations: David Evancho

Motion to close the floor for President – Steve Taylor

Board member vote:

**Evancho:** David Evancho **Gray:** David Evancho **Miller:** David Evancho **Peoples:** David Evancho **Taylor:** David Evancho

Vice President

Motion to open the floor for nominations for Vice President – Dave Peoples

Nominations: Ron Miller, Dave Peoples

Motion to close the floor for Vice President – Dave Gray

Board member vote:

**Evancho:** Dave Peoples **Gray:** Ron Miller **Miller:** Ron Miller **Peoples:** Dave Peoples **Taylor:** Dave Peoples

## **C. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda – RECEPTION OF VISITORS.

**D. ADOPTION OF AGENDA with Addendum - Organizational and January Regular Meeting**

**Motion and Roll Call**

**Resolution FY2024-044** On a motion by Mr. Miller and seconded by Mr. Peoples, the Board moved to approve the Agenda and Addendum.

Roll Call: Mr. Miller, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Taylor, aye, Motion passed 5-0.

**E. COMMUNICATIONS**

- Rose Daymut, Federal Programs and 6-12 curriculum and Danielle Eubanks, Data Specialist and Testing Coordinator: DLT, BLT and TBT Leadership Structure

**F. COMMITTEE REPORTS**

No Committee Reports

**G. ADMINISTRATIVE COMMENTS**

No Administrative Comments

**H. OLD BUSINESS**

No Old Business

**I. TREASURER'S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the monthly financial statements for the month ended December 31, 2023.

Board Graphs  
Reconciliations  
Cash Summary  
Spending Plan Summary including YOY Comparison

2. The Treasurer recommends the Board of Education approve the following minutes:

December 21, 2023 Regular Board Meeting

3. The Treasurer recommends the Board of Education approve the following donations:

12/15/2023	250.00	Class of 2024	Swim Away Pools & Spa
12/15/2023	600.00	Class of 2024	King Carpet
12/15/2023	1,000.00	Class of 2024	Fraternal Order of Eagles
12/20/2023	50,000.00	no particular program	Anonymous
12/27/2023	1,959.00	Pax Store	Grant from Foundation for Appalachian Oh
12/27/2023	4,330.00	OMUN State Conference	Grant from Foundation for Appalachian Oh
1/2/2024	3 American Flags		First Presbyterian Church

### **Motion and Roll Call**

**Resolution FY2024-045** On a motion by Mr. Taylor and seconded by Mr. Miller, the Board moved to approve items 1-3.

Roll Call: Mr. Taylor, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Peoples, aye, Motion passed 5-0.

Treasurer informed the Board that the Oath of Office was administered for Mr. Miller and Mr. Taylor prior to the December 21, 2023 Board Meeting

## **J. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

### **A. GENERAL BUSINESS**

#### **1. RESOLUTION**

Approve paper/pencil testing for all 3<sup>rd</sup> grade testing for: OST English Language Arts, OST Mathematics, AASCD English Language Arts and/or AASCD Mathematics during the 2024-2025 school year.

#### **2. RESOLUTION**

Approve the 2024-2025 Student School Calendar.

#### **3. EMPLOYMENT OF TEMPORARY PERSONNEL**

Approve Authorizing the Superintendent or his designee to employ temporary personnel as needed for emergency situations. Such employments shall be presented for approval by the Board of Education at the next regular meeting.

4. **BOARD EXECUTIVE OFFICER**

The Superintendent recommends that the Board authorize him, as the Board's executive officer under Ohio Revised Code Section 3319.01, to accept any resignation from employment tendered by a District employee, such authorization to continue on an ongoing basis until such time as the Board may act to repeal it.

5. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Middle School Girls Track and Field Coach** 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Middle School Girls Track and Field Coach** for the 2023-2024 school year with **Bryan Craft**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

**Motion and Roll Call**

**Resolution FY2024-046** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve items 1-5.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

Classified

1. **MEDICAL LEAVE**

Approve medical leave for Jennifer Reed for 2/12/24 for approximately 6 weeks.

2. **RESIGNATION**

Approve the resignation of Rachel Gadd aide at CPS effective December 21, 2023.

3. **RESIGNATION**

Approve the resignation of Erica Cunningham aide at CPS effective December 20, 2023.

Certified

4. **CPS 21st CENTURY COMMUNITY LEARNING CENTER (CCLC) - TEACHER**

Approve the following individual as a 21st Century Community Learning Center (CCLC) Teacher at Cambridge Primary School, funded by the 21st CCLC Grant #20247 for the 2023-2024 school year (effective 9/20/23 - 4/26/24):

Danielle Simmons

5. **SUBSTITUTE TEACHER**

Approve the following as a substitute teacher for the 2023-2024 school year on an as needed basis pending the appropriate paperwork.

Brady Hannon

6. **MEDICAL LEAVE**

Approve medical leave for Leslie Leppla secretary at CMS starting February 8, 2024.

7. **ATHLETIC SUPPLEMENTAL CONTRACTS**

Approve the following one-year athletic supplemental contracts for the 2023-2024 school year.

Kevin Gunn	Assistant Girls Track and Field Coach
Melissa Hains	Middle School Girls Track and Field Coach
Mike Birkhimer	Assistant Softball Coach

8. **UNPAID LEAVE OF ABSENCE**

Approve unpaid leave of absence for Christine Albaugh aide at CPS for February 8 – 9, 2024.

9. **ATHLETIC SUPPORT POSITIONS**

Approve the following individuals as athletic support positions (scorebook, ticket taker, scoreboard operator, chain gang and /or PA announcer,) for the 2023-2024 school year. Positions to be paid at the current minimum wage hourly rate (10.45/hr.)

Tom Cahoon	Paul Ayres	Tammy Ball	Michelle Landman
Phillip Wentzel	Robert Shephard	Kevin Smith	Dave Conrath
Melissa Wheeler			

**Motion and Roll Call**

**Resolution FY2024-047** On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to approve items 1-6 and 8-9.

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

**Motion and Roll Call**

**Resolution FY2024-048** On a motion by Mr. Taylor and seconded by Mr. Gray, the Board moved to approve item 7.

Roll Call: Mr. Taylor, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, abstain, Mr. Peoples, aye, Motion passed 4-0 and 1 abstention.

**K. NEW BUSINESS**

**L. BOARD RECOMMENDATIONS**

1. Approve the establishment of meeting dates with the stipulation that the regular meeting date and time can be changed from time to time.

Date: 3<sup>rd</sup> Thursday of each month  
Time: 5:00 P.M.  
Location: Garfield Administrative Center

**Motion and Roll Call**

**Resolution FY2024-049** On a motion by Mr. Peoples and seconded by Mr. Miller, the Board moved to approve item 1.

Roll Call: Mr. Peoples, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Taylor, aye, Motion passed 5-0.

2. **OFFICIAL NEWSPAPER DESIGNATION**

Approve the designation of the Daily Jeffersonian as the official newspaper for publication of notices required to be made in a newspaper.

**Motion and Roll Call**

**Resolution FY2024-050** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to approve item 2.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

**M. POLICY CONSIDERATION/ADOPTION**

1. **POLICIES/ADMINISTRATIVE GUIDELINES**

Approve the following new, revised or deleted policy.

#6423

**Motion and Roll Call**

**Resolution FY2024-051** On a motion by Mr. Taylor and seconded by Mr. Gray, the Board moved to approve item 1.

Roll Call: Mr. Taylor, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0.

1. **REQUEST EXECUTIVE SESSION**

No Request for Executive Session

**N. NEXT MEETING**

DATE February 13, 2024 - Tuesday  
TIME 5:00 P.M.  
PLACE Garfield Administrative Center

**O. ADJOURNMENT**

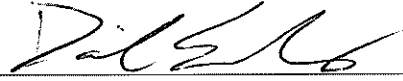
**Motion and Roll Call**

**Resolution FY2024-052** On a motion by Mr. Miller and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Miller, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Peoples, aye, Mr. Taylor, aye Motion passed 5-0.



The meeting adjourned at 6:06 p.m.



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Mr. David Evancho, Board President



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Mr. Ed Wright, Treasurer

